

**Questions and Answers
for
Solicitation Number: 05-0004-03
Administrative Support Services for the Chief of Naval Research**

Question 1: Please tell me if my understanding is correct: This is a three month job that will become a half time job for the second three months. Is there a provision to accommodate the person for the other half time at that point? The job requires, among other things, greeting visitors, but the SOW says work will be performed at contractor facilities. This doesn't make sense. Can you clarify please?

Answer: This is considered a temporary position that will be needed to fill in the gap between the departure of the current ONR employee and the new ONR employee. The first 3 months of the base effort are full time, with the second 3 months being part-time. The offeror may provide these hours with either one or multiple personnel (up to four maximum). This work is to be performed at the contractor's facilities and therefore the greeting visitors task will be removed.